

REPORT TO CABINET

REPORT OF: Neil Cucksey, Property Development Manager.

REPORT NO: PD011

DATE: 02 December 2013

TITLE:	Resident Parking scheme	
KEY DECISION OR POLICY FRAMEWORK PROPOSAL:	Key Decision	
PORTFOLIO HOLDER: NAME AND DESIGNATION:	Councillor Frances Cartwright Grow the Economy and Economic Development	
CONTACT OFFICER:	Neil Cucksey n.cucksey@southkesteven.gov.uk 01476 406224	
INITIAL IMPACT ASSESSMENT:	Carried out and Referred to in paragraph (7) below	Full impact assessment Required:
Equality and Diversity		
FREEDOM OF INFORMATION ACT:	This report is publicly available via the Your Council and Democracy link on the Council's website: www.southkesteven.gov.uk	
BACKGROUND PAPERS	car parking strategy appendix A as appended to this report	

1. RECOMMENDATIONS

It is recommended that Cabinet approve the operating conditions of the Resident Parking Scheme.

2. PURPOSE OF THE REPORT

Appendix A of the Car Parking Strategy approved by Cabinet in December 2012 contained the Resident Parking scheme. Since then the Council has consulted with residents and businesses primarily in Stamford to establish a viable scheme. The consultation and questionnaire exercise carried out in Stamford did not provide a mandate to proceed as envisaged and set out in Appendix A of the Car Park Strategy. The purpose of the report is to agree the operating conditions and charges to enable an application to be made to Lincolnshire County Council under the traffic regulation orders to formalise the resident parking scheme.

3. DETAILS OF REPORT

The revised proposed scheme differs from the original scheme in the following ways:

10.4.3 Original wording:

More than 50% of occupants consulted, without available off street parking, within a scheme area are in agreement with a residents parking scheme and are willing to pay the permit fees.

10.4.3 Change Justification

This is the element of the approved scheme that was not mandated by the questionnaire exercise carried out in Stamford. However, there is still a significant demand for a scheme within the collective zones. Further discussion with resident group representatives and the County Council has led to a simplified solution that gives residents the choice to participate or not, it is felt that an overall benefit to the town can still be achieved.

10.7 Original wording:

Resident parking zones will be effective 8am–6pm Monday to Saturday. During these times a valid permit is required to be displayed.

10.7 Change Justification

It is proposed that the Monday to Saturday is changed to Monday to Sunday for Stamford as a high level of Sunday visitors and trade continues to impact on local residents parking options.

10.8 Original wording:

Apart from schemes for areas with 24 hour parking problems, most schemes are effective between 8 am – 6 pm Monday – Saturday. This arrangement gives greater opportunity for flexibility of use overnight and on Sundays when demand for both resident and visitor parking is usually greatest.

10.8 Change Justification

As 10.7

10.10.3 Original Wording

A permit allows the holder to park within a designated parking bay within a defined scheme area for which the permit has been issued.

- A person may be deemed a resident of a scheme area (controlled zone) at the discretion of the Head of Service with delegated authority. Each resident is entitled to a single permit for a maximum of two specified vehicle. Only one resident per household may hold a permit for any two vehicles.
- The permit will display the registration number of up to two vehicles.

10.10.3 Change Justification

It is proposed that the number of vehicle registrations that can be added to any one permit is increased to four. This is due to the removal of “visitor permits” and the introduction of books of 10 “visitor vouchers” (scratch cards). Originally a qualifying resident could buy an annual permit and an annual visitor permit (each with up to two vehicle registrations).

10.14 Original Wording

Houses in multiple occupation

Houses in multiple occupation are eligible for a maximum of three permits per year. Permits can either be vehicle specific (resident) or visitor. Each resident may only apply for one permit.

10.14 Change Justification

It is proposed to change this clause to one permit per individual tenancy agreement within any HIMO.

10.15 Original Wording

Business permits

A business within a defined scheme area may apply for one business permit if they have no off street parking available. The permit can have up to four vehicle registrations displayed on it. Alternatively one business visitor permit may be issued if a business permit is not issued. These permits allow businesses to park within a permit holder bay or joint time restricted and permit holder bay within the defined scheme area, (controlled zone) in which the business is located.

10.15 Change Justification

It is proposed to remove the clause relating to no off street parking as it is felt this is not enforceable and will be generally self regulating.

Business visitor permits will also be removed in the same way as resident visitor permits (see 10.10.3)

10.22 Original Wording

Residents' Visitors' Permits

A charge will be made for each permit issued.

10.22 Change Justification

It is proposed that this is removed as "resident visitor permits" will be replaced by "visitor vouchers" (see 10.10.3)

4 PERMITS AND VISTOR VOUCHER FEES

We anticipate a maximum of 500 resident permits will be issued and the likely financial outlay to recover is in the order of £35k to set up the scheme.

The suggested pricing structure is shown in the Operating Condition (Appendix B)

5. OTHER OPTIONS CONSIDERED

Appendix A

6. RESOURCE IMPLICATIONS

Next steps:

Work up a submission for traffic regulation orders with Lincolnshire County Council.

County colleagues have pledged resource support in preparing base maps and assisting with the drafting of the orders.

The current interim waivers (on and off street and discounted season tickets) are due to expire the end of March 2014.

Officers will continue to progress matters as quickly as the process will allow, however we are reliant on the county council in processing the orders and will update on progress at regular intervals.

7. RISK AND MITIGATION

8. ISSUES ARISING FROM EQUALITY IMPACT ASSESSMENT

None arising from this report

9. CRIME AND DISORDER IMPLICATIONS

None arising from this report

10. COMMENTS OF FINANCIAL SERVICES

The report confirms that a revenue outlay of £35K is required to support the progression of the implementation of a resident parking scheme in Stamford. The outlay will be recovered if sufficient numbers of resident permits are sold on an annual basis. The revenue outlay, if supported, will be included in the budget proposals for 2014/15.

11. COMMENTS OF LEGAL AND DEMOCRATIC SERVICES

The recommendation is to approve amendments to the Car Parking Strategy to make changes to the operating conditions of any residents parking scheme. The changes are required to assist the submission of a proposed scheme for residents parking to Lincolnshire County Council for approval.

12. COMMENTS OF OTHER RELEVANT SERVICES

None received.

13. APPENDICES:

Car Parking Strategy - Appendix A (approved scheme)
Proposed Operating Conditions - Appendix B
Revised Zonal Plan - Appendix C